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**HOME CAPITAL GROUP INC.**  
**HOME TRUST COMPANY**  
**HOME BANK**

**CHAIR OF A BOARD COMMITTEE**  
**POSITION DESCRIPTION**

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**ROLE**

The primary function of a Board Committee Chair is to provide effective leadership of the Board Committee for which he or she is appointed chair, facilitate the operations and deliberations of that Committee and oversee the satisfaction of that Committee's functions and responsibilities under that Committee's Charter.

**APPOINTMENT**

The Board shall annually appoint from among its members the Chair of each Committee of the Board (the "Committee Chair"). The Committee Chair shall satisfy the independence standards established by the Board and any additional independence standards required for a Board Committee under applicable law.

**ACCOUNTABILITIES AND RESPONSIBILITIES**

The Committee Chair shall have the accountabilities and responsibilities set out below as well as any other matters that are specifically delegated to the Committee Chair by the Board. The Committee Chair shall perform the duties required of a Board committee chair by the Corporation's governing legislation, binding requirements of the stock exchange on which the securities of the Corporation are listed and all other applicable laws.

**Committee Management**

- The Committee Chair shall chair meetings of the Board Committee for which he or she is appointed as chair.
- The Committee Chair shall work with the Chair of the Board, the Chief Executive Officer and the Corporate Secretary to schedule meetings of the Board Committee for which he or she is appointed as Committee Chair and shall set the agenda for each Committee meeting.
- The Committee Chair shall ensure that each Committee meeting agenda includes reviews of appropriate operating and strategic issues, and any other

matters requiring approval of, or consideration by, the Committee under the Committee's Charter and allot sufficient time for the Committee to complete these matters.

- The Committee Chair shall coordinate compliance by the Board Committee for which he or she is appointed as chair with the Committee's Charter and work with management to develop the Committee's annual work plan.
- The Committee Chair may meet with the Chief Executive Officer to provide feedback and advice on behalf of the Board Committee for which he or she is appointed as chair regarding concerns or comments of the Committee, shareholders or other stakeholders.

#### **Report to the Board**

- The Committee Chair shall report to the Board on material matters addressed by the Board Committee for which he or she is appointed as chair and shall make available to the Board the presentations considered by the Committee and the minutes of the Committee meeting.

This Position Description was last reviewed by the Board of Directors on February 14, 2018.